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immediate and delayed, and both inside and outside the section under analysis. It often helps to analyze how the consequences develop over a period of time, noting when alarms and trips operate and when and how the operators are alerted. This allows a realistic judgment on the likelihood and influence of operator intervention. 6. Evaluating Existing Safeguards Identify existing monitoring devices and/or safeguards such as an alarm, trip, or pressure safety device, etc on the selected node. The is decided that if current safeguards are sufficient to control the ultimate consequence. If a safeguard of the specific consequence is not identified then actions to eliminate or mitigate the problems are recommended. 7. Risk Assessment It can be very time-consuming to do a risk assessment for every problem. However, if the team has a familiar, well-constructed risk matrix which is appropriate to that particular industry, they will become efficient at assigning likelihood and severity categories. The risk assessment is probably best made either after the team has clarified the consequences or following the discussion of the safeguards. The advantage of this approach is that it shows the worst-case consequences, the extent to which these are alleviated by existing safeguards, and then the effects of the proposed actions. A further benefit of risk assessment after the consideration of the consequences is that minor problems are apparent and further discussion can be terminated. 8. Recommendations Decide if current safeguards are sufficient given the ultimate consequence - if not identify any Actions to eliminate or mitigate the problems. Make recommendations to mitigate the consequences if the severity or probability is unacceptable, according to the company's risk acceptance levels. There must be consensus among the team on any positive action, as well as on the causes and consequences. Also, further causes, consequences, and deviations that might be associated with a change should be considered and covered within the HAZOP study. It is essential that all recommendations/ actions are unambiguous and clearly recorded so that they can be understood at a later stage in the project by non-team members. 9. Recording The Scribe in Hazop make worksheet records and takes notes during the review. Sufficient detail must be recorded for the potential problem to be understood outside the meeting by persons who were not present. The Scribe should transcribe all the "official" discussions or notations onto the worksheet as directed by the Team Leader. No other team member should direct the Scribe. When other team members are allowed to direct the Scribe, confusion and misdirection may result, in losing valuable time for review as well as resulting in incorrect information. Top References Safety and Security Review for the Process Industries Dennis P.Nolan HAZOP Guide to Best Practice by Frank Crawley and Brian Tyler www.petrorisk.com