

I'm human



For Europeans, Resume and Curriculum Vitae (CV) are often used interchangeably. Both documents highlight work experience, skills, and education in a specific format - chronologically, functionally, or combined. In the US, recruiters typically prefer "resume," while "CV" is used by academic institutions and some federal agencies for a longer resume version. To write an effective CV quickly, use a go-to template and add draft sections to it. Each CV should include key sections: header with name, title, contact info, and professional headshot; profile summary; work experience; education; skills; and languages. A full CV typically consists of: * A header with contact information * A short CV profile * An in-depth work experience section * Education and certifications * Languages (optional) * Featured skills or a longer profile statement When crafting your CV, avoid including age, gender, ethnicity, marital status, personal social media accounts, salary info, professional references unless requested, misleading statements, fake employer info, or lengthy introductions. Ensure your CV is well-formatted and free of spelling/grammar mistakes. Limit your work history to the past 10-15 years for tenured employees, focusing on relevant experience that highlights why you're qualified for the new role. The most effective CV format is reverse chronological, showcasing your career progression in a clear, easy-to-follow manner. From most recent role to earliest, a chronological CV format shows career progression and employment duration, making it easy for employers to estimate current seniority level. Most recruiters prefer this format over functional and combinational CVs. Never include age or date of birth on your CV as it can raise bias concerns and put the employer in an uncomfortable position. Only provide references if required by the job application; otherwise, wait until later in the process. Unprepared individuals may struggle to write a one-page CV, but using a template with pre-charted sections can save time. A modern CV template features a dark sidebar for readability and overview, along with a free accompanying motivation letter template. The template offers over 90 additions for personalizing your CV. Preview available: 1 or 2 pages. A cv template is provided in Word en Photoshop, offering a fresh look with creative elements. The blue color scheme can be maintained or replaced. A free motivationbrief template is included in this package. Over 90 additions are available to personalize your cv. Preview the 1-page or 2-page version of the cv template. Easily add your photo to the cv. An exclusive layout for an extraordinary cv. A matching motivationbrief template that complements the cv template perfectly. More than 90 additions can be added easily. Preview the 1-page or 2-page version of the cv template. Strong programming skills in Python, R, and SQL coupled with experience in machine learning and artificial intelligence. Key soft skills include excellent communication and presentation abilities, strong problem-solving and critical thinking skills, ability to work independently and as part of a team, leadership and teamwork skills, deadline management, and adaptability to new technologies. Optional sections may include language proficiency, volunteer projects, notable projects, hobbies, and interests. A well-crafted CV should tell a story about one's professional journey, showcasing relevant skills and accomplishments while being engaging, clear, and tailored to the desired role.

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